



**TOWN OF PAONIA**  
**214 GRAND AVENUE**  
**REGULAR TOWN BOARD MEETING AGENDA**  
**TUESDAY, JANUARY 24, 2023 6:30 PM**  
[HTTPS://US02WEB.ZOOM.US/J/84055479743](https://us02web.zoom.us/j/84055479743)  
**MEETING ID: 840 5547 9743**  
**ONE TAP MOBILE**  
**17193594580**

**Roll Call**

**Approval of Agenda**

**Announcements**

**Recognition of Community & Guests**

**Consent Agenda**

Disbursements

Special Event Permit: Friends of NFSIS

**Staff Reports**

Town Administrator's Report

Finance/Treasurer Report

**New Business**

Resolution 2023-03: Appointment of Town Clerk

Discussion of Town Policy Related to Employee Training

Discussion: United Business Bank Line of Credit Renewal

Tree Board: Yearly Goals and Work Requests

North Fork Pool, Parks & Recreation: GOCO Grant Request

Ordinance 2023-01 Repealing the Advisory Water Committee

Acceptance of Staff Recommendation on Water/Sewer Capital Improvements and Funding

**Committee Reports**

Finance: Weber & Smith

Parks: Knutson & Stelter

Streets: Valentine & Markle

Water/Sewer/Trash/AWC: Weber & Markle

Personnel: Smith & Valentine

Public Safety: Knutson & Stelter

Paonia Tree Board: Trustee Valentine

**How Did We Do?**

**Adjournment**

**Section 9. Unacceptable Behavior.** Disruptive behavior shall result in expulsion from the meeting.

**Section 10. Posting of Rules of Procedure for Paonia Board of Trustees Meetings.** These rules of procedure shall be provided in the Town Hall meeting room for each Board of Trustees meeting so that all attendees know how the meeting will be conducted.

## **II. CONSENT AGENDA**

**Section 1. Use of Consent Agenda.** The Mayor, working with Town Staff, shall place items on the Consent Agenda. By using a Consent Agenda, the Board has consented to the consideration of certain items as a group under one motion. Should a Consent Agenda be used at a meeting, an appropriate amount of discussion time will be allowed to review any item upon request.

**Section 2. General Guidelines.** Items for consent are those which usually do not require discussion or explanation prior to action by the Board, are non-controversial and/or similar in content, or are those items which have already been discussed or explained and do not require further discussion or explanation. Such agenda items may include ministerial tasks such as, but not limited to, approval of previous meeting minutes, approval of staff reports, addressing routine correspondence, approval of liquor licenses renewals and approval or extension of other Town licenses. Minor changes in the minutes such as non-material Scribner errors may be made without removing the minutes from the Consent Agenda. Should any Trustee feel there is a material error in the minutes, they should request the minutes be removed from the Consent Agenda for Board discussion.

**Section 3. Removal of Item from Consent Agenda.** One or more items may be removed from the Consent Agenda by a timely request of any Trustee. A request is timely if made prior to the vote on the Consent Agenda. The request does not require a second or a vote by the Board. An item removed from the Consent Agenda will then be discussed and acted on separately either immediately following the consideration of the Consent Agenda or placed later on the agenda, at the discretion of the Board.

## **III. EXECUTIVE SESSION**

**Section 1.** An executive session may only be called at a regular or special Board meeting where official action may be taken by the Board, not at a work session of the Board. To convene an executive session, the Board shall announce to the public in the open meeting the topic to be discussed in the executive session, including specific citation to the statute authorizing the Board to meet in an executive session and identifying the particular matter to be discussed "in as much detail as possible without compromising the purpose for which the executive session is authorized." In the event the Board plans to discuss more than one of the authorized topics in the executive session, each should be announced, cited and described. Following the announcement of the intent to convene an executive session, a motion must then be made and seconded. In order to go into executive session, there must be the affirmative vote of two thirds (2/3) of Members of the Board.

**Section 2.** During executive session, minutes or notes of the deliberations should not be taken. Since meeting minutes are subject to inspection under the Colorado Open Records Act, the keeping of minutes would defeat the private nature of executive session. In addition, the deliberations carried out during executive session should not be discussed outside of that session or with individuals not participating in the session. The contents of an executive session are to remain confidential unless a majority of the Trustees vote to disclose the contents of the executive session.

**Section 3.** Once the deliberations have taken place in executive session, the Board should reconvene in regular session to take any formal action decided upon during the executive session. If you have questions regarding the wording of the motion or whether any other information should be disclosed on the record, it is essential for you to consult with the Town Attorney on these matters.

## **IV. SUBJECT TO AMENDMENT**

**Section 1. Deviations.** The Board may deviate from the procedures set forth in this Resolution, if, in its sole discretion, such deviation is necessary under the circumstances.

**Section 2. Amendment.** The Board may amend these Rules of Procedures Policy from time to time.

**Minutes**  
**Regular Town Board Meeting**  
**Town of Paonia, Colorado**  
**January 24, 2023**

**RECORD OF PROCEEDINGS**

Mayor Bachran calls the meeting to order at 6:30 pm.

**Roll Call**

PRESENT

Mayor Mary Bachran

Trustee/Mayor Pro-Tem Thomas Markle

Trustee Dave Knutson

Trustee Paige Smith

Trustee Dave Weber

Trustee John Valentine

Trustee Rick Stelter

**Approval of Agenda**

Trustee Stelter makes a motion, Seconded by Trustee/Mayor Pro-Tem Markle, to approve the agenda.

Trustee Stelter amends the main motion, seconded by Trustee Weber, to add, 'with the North Fork Pools, Parks & Recreation: GOCO Grant Request, moved to right after Recognition of Community & Guests.'

Motion to amend the main motion carries unanimously.

Main motion carries unanimously.

**Announcements**

The Town received a grant in the amount of \$17,000 from the Colorado Grand for the Town Park bathrooms.

**Recognition of Community & Guests**

T. Bachus: Can not hear in the meetings, please fix!

S. Brezonick: Please enforce the leash law!

**North Fork Pool, Parks & Recreation: GOCO Grant Request**

Presentation by Lenore Cambria, District Administrator of North Fork Pool, Parks & Recreation NFPP&R would like the Town of Paonia to co-apply for a grant that would bring \$1,000,000 for improvements to the Town Park. The application deadline is February 2nd, 2023.

Board discussion/questions followed the presentation including guidelines, dog park challenges, time frame for actual plans, maintenance logistics, volunteer maintenance, Nature Connection, size of park, deadline for decision on co-applying, who would be responsible for administering the grant, skate park plans and MOU's.

There were many public comments with many of them being in favor of the Town co-applying for the grant. Several groups of North Fork Valley youth were there to express what a upgraded skate park would mean to them and a number of comments in support of a dog park and the walking trails proposed.

Dissenting opinions focused on questions about staffing, cost of maintenance for a dog park, responsibility of cleaning and maintaining and feeling as though it would be a rushed project.

Board discussion follows with topics including staffing, budget, expenditures, Paonia in Motion, neighborhood input, fiscal agent needs, project planning, using volunteers for maintenance, stopping progress for theories, insurance needs, safety concerns, adding concrete to green spaces.

Trustee/ Mayor Pro-Tem Markle makes a motion to approve the co-application and plans without the addition of the unisex bathroom.

Motion dies from lack of a second.

Motion made by Trustee Knutson, Seconded by Trustee Stelter to approve the plans as presented and have the Town be a co-applicant on the Grant application.

Voting Yea: Trustee Knutson, Trustee Weber, Trustee Valentine, Trustee Stelter

Voting Nay: Trustee/Mayor Pro-Tem Markle, Trustee Smith

Motion made by Trustee Smith, Seconded by Trustee/Mayor Pro-Tem Markle, that upon a positive response to the grant by GOCO, that the staff be instructed to calculate 5-year maintenance costs of the Town Park.

Board discussion includes planning, maintenance, amount of extra work, plotting and design of plans.

Motion carries unanimously.

Motion made by Trustee Smith, Seconded by Trustee Weber, to instruct the police department to enforce the code about dog off leash when they are with a human.

Board discussion includes no place to contain animals at large, writing citations, micromanaging and dog attacks.

Public Comment:

S. Watson: Use Back the Badge money to fix issues leading to non-enforcement.

C. Kendall:Dogs chasing wildlife can be shot, enforce the laws we already have and please follow the agenda.

Voting Yea: Trustee/Mayor Pro-Tem Markle, Trustee Knutson, Trustee Smith, Trustee Weber, Trustee Valentine

Voting Nay: Trustee Stelter

Motion made by Trustee/Mayor Pro-Tem Markle, Seconded by Trustee Knutson, to have a 5 minutes recess.

Motion carries unanimously.

### **Consent Agenda**

Motion made by Trustee Weber, Seconded by Trustee Stelter to approve the Consent Agenda.

Board Discussion: specific questions about disbursements

Motion carries unanimously.

### **Staff Reports**

Highlights include: 'Correspondence Received' to be added earlier in the agenda, for the emails, letters and so on addressed to the Board to become a part of the public record.

### **New Business**

#### **Resolution 2023-03: Appointment of Town Clerk**

Motion made by Trustee Weber, Seconded by Trustee Stelter, to adopt Resolution 2023-03 appointing Samira Vetter as Town Clerk.

Board discussion: revamping hiring practices

Public Discussion:

S. Watson: Frustrated about lack of training for Boards and Committees

K. Haynie: hopes to see protocols improve things in the office in the future.

Motion carries unanimously.

**Discussion of a Town Policy Related to Employee Training**

Town Attorney Nick Cotton-Baez presents importance of having a defined policy for whether or not an employee is required to pay back training if they don't spend a certain amount of time employed by the town after.

Board discussion includes police cadet training, water operators certifications, CDL's, competitive salary, incentives to improve job qualifications, cap amount for repayment, training grounds, gaining employees that have ties locally, de-motivation of self-improvement, finding a fair middle ground, making employment a trap.

Motion made by Trustee Smith, Seconded by Trustee Weber, to leave the police training repayment the way it is and ask no one else for repayment.

Public Comment:

C. Kendall: lots of money to gamble

S. Watson: Training is important for all, not just employees but also boards and committees.

Motion Passes.

Aye: Trustee Knutson, Trustee Valentine, Trustee Stelter, Trustee Smith, Trustee Weber

Nay: Trustee/ Mayor Pro-Tem Markle

**Discussion: United Business Bank Line of Credit Renewal**

Finance Director Cindy Jones recommends not renewing the line of credit since it has not been needed.

Trustee Weber makes a motion, Seconded by Trustee Stelter, to discontinue the United Business Bank line of credit.

Board discussion about interest rates, collateral, CD funds.

Motion carries unanimously.

**Tree Board: Yearly Goals and Work Requests**

Paula Martin, President of the Tree Board walks through a presentation of the Tree Boards yearly accomplishments including Arbor Day Tree Planting, Sick Tree Day and 5th year of Tree City USA. Then an outline of future plans including class offerings, support for Public Works, tree removal combined with sidewalk repair, grant program for tree care. They also gained a certified Arborist on the Tree Board, which is 'game changing'.

Board Discussion includes the importance of fire mitigation.

**Ordinance 2023-01 Repealing the Advisory Water Committee**

Trustee Weber makes a motion, Seconded by Trustee Smith, to approve Ordinance 2023-01: Repealing the Advisory Water Committee.

Board discussion includes original purpose, ordinance is limiting and needs more flexibility, water committee continuing last Wednesday of the month at 5 pm.

Motion carries unanimously.

Trustee Markle makes a motion, Seconded by Trustee Smith, to extend the meeting until 10 pm.

Motion carries unanimously.

Trustee Stelter makes a motion, Seconded by Trustee Markle to take a 5-minute recess.

Motion carries unanimously.

**Acceptance of Staff Recommendation on Water/Sewer Capital Improvements and Funding**

Interim Administrator Leslie Klusmire provides an overview of the plans and priorities that staff has come up with.

Trustee Weber makes a motion, Seconded by Trustee Stelter, to accept the staff recommendations on Water/ Sewer Capital Improvements.

Board Discussion includes timelines, grants, CDPHE, priorities, regular meetings important for continuing forward progress, Dorris Ave sewer line, hiring a grant manager, matching funds, replacing 2 mg, Clock tank not worth rehabbing, leak detectors coming in , PRV's, generators, more grants.

Trustee Smith makes a motion, Seconded by Trustee Stelter, to extend the meeting until 10:10 pm

The motion carries unanimously.

Public Comment:

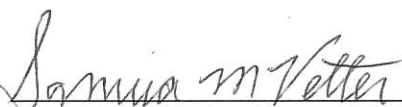
K. Haynie: appreciate the hard work on a complicated system, consider an experienced water master.

S. Watson: Explore FEMA money for wildfire for Spring Rehabilitation.

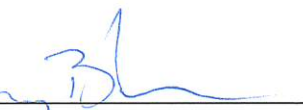
Main motion carries unanimously.

**Adjournment**

Meeting adjourns at 10:01 pm

  
Samira M Vetter, Town Clerk



  
Mary Bachran, Mayor